



Secondary: Grades 7-12 Grading Guidelines

Official Grade Reporting	<ul style="list-style-type: none"> ● Grade reporting period- nine weeks ● Numerical averages will be used to report a student's mastery of concepts and achievement. ● Grades must be a production of independent thought.
Types, Weights and Number of Assignments	<ul style="list-style-type: none"> ● Daily: <ul style="list-style-type: none"> ○ Weight= 60% ○ Minimum of 12 grades ○ Daily grades are meant to be a formative assessment ● Major grades/assessments: <ul style="list-style-type: none"> ○ Weight= 40% ○ Minimum of 3 grades (teacher created) + 1 CBA (in TRS Core Classes) ○ Major grades are meant to be a summative assessment.
Minimum Number of Grades	<ul style="list-style-type: none"> ● A minimum of 15 grades total for each nine-week grading period is required. ● A minimum of 4 daily grades are required per progress report period. ● A minimum of 9 daily grades and 0 major grades are required for Fine Art, Art, Athletics, and PE classes for each nine-week grade period.
Progress Reports	<ul style="list-style-type: none"> ● Progress reports will be generated the 3rd and 6th weeks within the nine-week grading period. ● Progress reports will be distributed the 4th and 7th week of the nine-week grading period.
Curriculum Based Assessments	<ul style="list-style-type: none"> ● CBAs are only required to be administered in TRS core classes. If an Honors course is utilizing the TRS YAG they will also administer the provided CBA. ● CBAs may be administered in non-TRS classes, but must be teacher generated (Principal discretion). ● Required CBAs will be written by the Curriculum Department. ● CBAs will be audited by Instructional Coaches. ● CBAs will be included as a grade in the “major” category.
Semester Exams	<ul style="list-style-type: none"> ● Semester exams are written at the campus level and administered in grades 7-12. ● No exemptions are offered in grades 7-8.

	<ul style="list-style-type: none"> ● In grades 9-12 the exemption policy is as follows: <ul style="list-style-type: none"> ○ Eligible in all courses ○ Students must have a minimum grade of 90 and no more than 2 absences OR a minimum grade of 80 and no more than 1 absence to be considered for an exemption ○ No ISS or DAEP
Makeup Work	<ul style="list-style-type: none"> ● All make-up work will be completed and turned in during a period not to exceed the number of days of consecutive absence.
Corrected Work	<ul style="list-style-type: none"> ● Corrections may be done on any completed assignment (major or daily), but cannot be done on semester exams. ● The grade on the assignment must be below a 70% in order to correct, and the replacement grade can be no higher than an 80%. ● No tutoring required prior to being able to complete corrections, but it is recommended. ● Corrections on a summative assessment must be done within three days of receiving their summative grade in the gradebook. ● Corrections on daily work must be completed before the summative assessment is administered.
Late Work	<ul style="list-style-type: none"> ● Eligible to be accepted until the summative assessment is administered (major grade). ● Once the summative assessment is administered the formative assignments are no longer eligible for late work credit. ● The maximum grade a student can receive for late work is an 80. ● Each campus may create a local process on the number of points deducted. There must be alignment across grade bands district wide. ● Extenuating circumstances can be assessed by campus administrators.
Academic Dishonesty	<ul style="list-style-type: none"> ● Any form of plagiarism or cheating on any assignment is not tolerated and may result in a 0 for the assignment and/or disciplinary action.
District Assessment Calendar	<ul style="list-style-type: none"> ● 2022-2023 District Assessment Calendar

The above stated grading guidelines were created through a combination of efforts from the Grading Guidelines Committee (teachers, librarians, counselors, assistant principals, Principals, coordinators, specialists, directors and the Superintendent). The Grading Guidelines Committee met multiple times during the Spring of 2021 & 2022 to discuss each grading practice addressed. The committee utilized teacher survey results, campus conversations and personal experience to guide them toward making recommendations to administration for implementation with the start of the 2021-2022 school year.

All stated grading guidelines can be found in Azle ISD EIA (Regulation).